

KEY DATES AND SUBMISSION

Competition: March 17-19, 2028

Bid deadline: November 30, 2026

Meet information distribution deadline: December 15, 2027

Submit to: Mike Holdefer | mike.alsacc@gmail.com

FINANCIAL AND ADMINISTRATIVE RESPONSIBILITIES

- The Optional/Xcel State Meet is expected to use 17 judges (both two and four judge panels) plus a Meet Referee unless entry numbers indicate otherwise. Judges are selected by the Alabama USA Gymnastics State Administrative Committee (SAC). The Meet Director is responsible for the \$5 per-judge assigning fee.
- The host pays judges fees and expenses, awards, equipment, facility, and all other expenses typically incurred in meet hosting. The host coordinates awards with the State Chair and A-1 Awards; awards must be ordered at least three weeks before the meet.
- The Meet Director receives entry fees, admissions, concessions, and other sales. SAC-set entry fees are \$135 per gymnast plus the MeetMaker fee and \$50 per team entry. Large Team/Small Team divisions are determined by the Alabama SAC.
- SAC-set admission fees are: Adult \$10; Child age 6-12 \$5; Under age 6 free; Adult weekend pass \$20.
- Within 10 days after the meet, the host must pay Alabama USA Gymnastics a \$5 competition fee for each athlete who competed in at least one event. A full financial statement is due within four weeks after the meet.

ENTRY, SCHEDULE, AND GOVERNANCE

- USA Gymnastics Meet Reservation System and MeetMaker must be used for all athlete and coach entries.
- The meet will use modified traditional format. The SAC sets the schedule, including session structure and times, and will issue it within three business days after the entry deadline.
- The current USA Gymnastics Women's Rules and Policies (R&P) dress code and all other applicable USA Gymnastics and Alabama USA Gymnastics requirements will be enforced.

ALABAMA OPTIONAL/XCEL STATE CHAMPIONSHIPS

2028 STATE MEET BID INFORMATION - CONTINUED

USA Gymnastics | Alabama State Committee - Women's Program | March 17-19, 2028

FACILITY AND EQUIPMENT REQUIREMENTS

- An outside facility other than a gymnastics business must be used (for example: high school, college, convention center, city arena). The facility must be air conditioned and available for setup the day before competition begins.
- The competition area must accommodate two full sets of women's equipment with the distance, spacing, and matting required by the current R&P, including necessary skill cushion matting and electronic score flashing. All equipment must meet current R&P specifications.
- Adequate seating must be available for gymnasts, coaches, and two judges per event. Spectator seating, restrooms, and parking must be sufficient for expected attendance.
- A separate meeting room for 17 officials must be provided with TV and DVD capability.
- A separate awards area is preferred and must be described in the bid, including dimensions and distance from the competition gym.

SAFETY, SCORING, AND HOSPITALITY

- A certified athletic trainer or equivalent **must** be present on site for **all** sessions. EMT services and a physician must be on call. The bid must describe emergency medical personnel and supplies.
- Experienced computer scoring personnel and electronic score flashing are required. Sixteen keypads or iPads are highly recommended. Live scoring on MeetScoresOnline and ScoreCat is required. Hard wired or reliable Wi-Fi internet access is required
- The host is highly encouraged to provide food, beverages, and snacks for coaches and judges throughout the meet.
- The Meet Director is responsible for arranging the equipment contract and hotel accommodations for judges.

BID INSTRUCTIONS

Complete all required fields, select every applicable checkbox, and attach the requested supporting documents. Incomplete or late bids may not be considered. Submission does not guarantee selection; the Alabama SAC may accept, reject, or request modification of any bid.

Submission email: mike.alsacc@gmail.com

ALABAMA OPTIONAL/XCEL STATE CHAMPIONSHIPS

2028 HOST CLUB BID FORM

USA Gymnastics | Alabama State Committee - Women's Program | March 17-19, 2028

SECTION 1: HOST CLUB / ORGANIZATION INFORMATION

Fields marked * are required.

Host Club / Organization Name *

USAG Member Club ID *

Year Established

Approximate Group Size *

Is the club in good standing with USA Gymnastics? *

☐ Yes ☐ No

Mailing Address - Street *

City *

State *

ZIP Code *

Club Phone *

Club Website

SECTION 2: MEET DIRECTOR / PRIMARY CONTACT

Meet Director Full Name *

USAG Professional Member ID *

☐ Meet Director certification is current

Title / Role *

Years of Meet Director Experience *

Email Address *

Primary Phone *

Secondary Phone

Preferred Contact Method

SECTION 3: MEET HOSTING AND ATTENDANCE HISTORY

Provide counts for the past two years and details for up to three recent sanctioned meets.

Invitationals Conducted

State

Regional

National

State Meets Attended

Regional Meets Attended

National Meets Attended

Largest Meet Attendance at an event hosted (athletes and/or spectators)

ALABAMA OPTIONAL/XCEL STATE CHAMPIONSHIPS

2028 HOST CLUB BID FORM

USA Gymnastics | Alabama State Committee - Women's Program | March 17-19, 2028

SECTION 3: RECENT MEETS HOSTED - CONTINUED

MEET #1

Meet Name / Title	Sanctioning Body	Date	# Athletes

Facility / Location

MEET #2

Meet Name / Title	Sanctioning Body	Date	# Athletes

Facility / Location

MEET #3

Meet Name / Title	Sanctioning Body	Date	# Athletes

Facility / Location

SECTION 4: FACILITY INFORMATION

Facility Name *

Facility Address - Street *

City *

State *

ZIP Code *

Facility Contact Name *

Contact Phone *

Contact Email *

Facility ownership *

- ☐ Outside facility ☐ Club-owned ☐ Leased/Rented

Is facility availability confirmed for March 16-19, 2028 (setup plus competition)? *

- ☐ Yes ☐ No ☐ Pending

Competition Area Dimensions *

Spectator Capacity *

Women's Restrooms / Fixtures *

Men's Restrooms / Fixtures *

Air conditioned? *

- ☐ Yes ☐ No

ALABAMA OPTIONAL/XCEL STATE CHAMPIONSHIPS

2028 HOST CLUB BID FORM

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SECTION 4: FACILITY DETAILS - CONTINUED

Dressing / changing room for gymnasts? *

- ☐ Yes ☐ No

Separate meeting room for 17 judges / officials? *

- ☐ Yes ☐ No

☐ Meeting room includes seating, tables, Wi-Fi, privacy, TV, and DVD capability

ADA-compliant access for athletes, coaches, and spectators? *

- ☐ Yes ☐ No ☐ Partially

Parking Facilities (include capacity and ADA spaces) *

Length of Vault Area (runway, table, mat area) *

Ceiling Height *

End of Vault Mat to Wall *

Clearance Around Floor Mat *

Clearance at Ends of Beam *

Clearance Both Sides of Bars *

Separate awards area? *

- ☐ Yes ☐ No

Awards Area Description

Distance to Competition Gym

FACILITY CAPABILITIES - CHECK ALL THAT APPLY

- ☐ Two full sets of women's apparatus can be safely installed
- ☐ Adequate area for judges tables and seating
- ☐ Adequate athlete and coach seating
- ☐ Adequate lighting for competition
- ☐ Athletic training / first aid station
- ☐ Meet administration office / area
- ☐ Awards presentation area visible to spectators
- ☐ On-site concessions or nearby spectator food access

SECTION 5: EQUIPMENT PLAN

Equipment Manufacturer(s), Model(s), and Source *

ALABAMA OPTIONAL/XCEL STATE CHAMPIONSHIPS

2028 HOST CLUB BID FORM

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SECTION 5: EQUIPMENT CHECKLIST

Check every item the host will provide or arrange.

- ☐ Two full competition sets meeting current USA Gymnastics R&P specifications
- ☐ Regulation spring floor(s), vault table(s), springboards, uneven bars, and balance beams
- ☐ Regulation matting and required landing mats at all events
- ☐ Necessary skill cushion matting
- ☐ Electronic score display / flashing equipment
- ☐ Public-address system
- ☐ Music playback system

Equipment source *

- ☐ Club-owned ☐ Rented ☐ Combination

Equipment Vendor / Provider (if rented)

Additional Equipment and Transport Notes

SECTION 6: SCORING AND STAFFING

Electronic Scoring System *

Number of Key pads / iPads *

- ☐ Live scoring will be provided on MeetScoresOnline
- ☐ Live scoring will be provided on ScoreCat
- ☐ Experienced computer scoring personnel will be assigned

Assistant Meet Directors / Floor Managers

Event and Warmup Timers

Announcers

General Volunteers (estimate)

Certified athletic trainer or equivalent on site for all sessions? *

- ☐ Yes ☐ No ☐ Arranging

Medical Personnel / Organization and Emergency Supplies *

- ☐ EMT services will be on call
- ☐ A physician will be on call

SECTION 7: HOSPITALITY PLAN

The host is highly encouraged to provide food, beverages, and snacks for coaches and judges throughout the meet.

- ☐ Private judges hospitality room
- ☐ Water, coffee, tea, and another non-alcoholic option
- ☐ Snacks and meals appropriate to session length
- ☐ Dietary restrictions accommodated upon request
- ☐ Food / beverage service for coaches

ALABAMA OPTIONAL/XCEL STATE CHAMPIONSHIPS

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SECTION 7: HOSPITALITY DETAILS - CONTINUED

Describe Amenities, Food, Beverages, and Snacks for Coaches and Judges *

On-site concessions / food available to athletes and spectators?

☐ Yes ☐ No ☐ Undecided

Concessions / Food Description

SECTION 8: SUPPORTING DOCUMENTS CHECKLIST

- ☐ Facility description and floor plan (diagram and/or photographs)
- ☐ Equipment list with manufacturer and model, or rental proposal / agreement
- ☐ Facility reference contact information
- ☐ Facility contracts or agreements
- ☐ Current USA Gymnastics member-club registration (if requested)

SECTION 9: CERTIFICATION AND AGREEMENT

By signing and submitting this bid, the authorized representative certifies that the information provided is accurate and complete; agrees to comply with the current USA Gymnastics Women's Rules and Policies, the requirements in this packet, and any additional requirements enacted by USA Gymnastics or Alabama USA Gymnastics after acceptance; and acknowledges that the host club / organization will pay all expenses typically incurred in hosting the meet.

- ☐ I have read and agree to every requirement in the 2028 State Meet Bid Information section.
- ☐ I certify that the information and attachments submitted are accurate and complete.

Authorized Representative Name (Print) *

Title / Role *

Date of Submission *

Typed Signature / Authorized Electronic Signature *

SUBMISSION

Bid deadline: November 30, 2026

Email completed bid and supporting documents to: mike.alsacc@gmail.com

Meet information distribution deadline: December 15, 2027

The Alabama SAC may accept, reject, or request modifications to any bid.

For printed submissions, the authorized representative may sign the signature field by hand after printing. For electronic submission, typing the authorized representative's name constitutes the club's electronic signature and agreement.